



CITY OF IRONTON VACANT PROPERTY / BUILDING REGISTRATION FORM

All vacant properties/buildings must register with the City of Ironton Public Service Department in accordance with the Vacant Building Registration Ordinance 18-55 and 26-46. Please complete this form for each vacant property address. Temporary exemptions for disaster-affected properties, structures actively under construction, properties listed with a licensed realtor in the State of Ohio, or a vacant property that is being marketed for rent may be approved upon written request.

Section 1: Address of Vacant Property/Building (Required).

Street Address: _____

Section 2: Property Owner Information (Required)

(No P.O. Boxes are permitted; must provide physical address.)

If individual Owner or Designated Agent, please complete the following:

Property Owner's Name: _____

Property Owner's Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Telephone No: _____ Cell No: _____

Designated Agent or Contact

Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail: _____

Telephone No: _____ Cell No: _____

If Partnership, Corporation, Trust or Other, please complete the following:

(Please use the supplemental form to list each additional partner, officer, or trustee.)

Tax ID Number of Partnership or Corporation: _____

Name of Partnership or Corporation: _____

Contact Person: _____

Title: _____

Designated Agent or Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone No. _____ Cell No. _____

E-Mail _____

Section III: Designated Agent / Property Manager (If owner is outside of local area)

Name: _____

Address: _____

Phone No: _____ Cell No: _____

E-Mail _____



I hereby submit a plan of (Please Check) Demolition _____ Secure Vacancy _____ Rehab _____

If submitting a plan of demolition, please provide proof of holding in escrow with the City of Ironton the amount of ten thousand dollars (\$10,000) for a residential building and seventy-five (\$75,000) for a commercial building. Escrow funds will be released upon completion of the work or transfer of ownership, provided that all fees have been paid in full. New owners must sign a form accepting responsibility for completing the demolition. Use additional paper to outline further details pertaining to your plan.

Escrow for Demolition: Yes _____ No _____

Please make checks payable to City of Ironton. The vacant property registration payment included with this form pertains to the current year of vacancy and is (Please Circle) for year_____:

Current Year	1st year	2nd year	3rd year	4th year	5th year
Residential	\$200	\$400	\$800	\$1,600	\$3,200
Commercial	\$400	\$800	\$1,600	\$3,200	\$6,400
Downtown B-3	\$800	\$1600	\$3,200	\$6,400	\$6,400

I, _____, hereby request to register the vacant property/building listed above and acknowledge that the information above is complete and accurate. I have read and understand Section 1484 of the Ironton Codified Ordinances for owning a vacant property in the City of Ironton and agree to notify any future owner of this vacant building registration.

_____/_____
Applicant's Signature Date

Subscribed and duly sworn before me according to the law, by the above named applicant this
day _____ in the City of _____.

Notary Signature: _____